



## Fence / Gate Permit Application Checklist

### BUILDING DEPARTMENT

Revision Date: 9/14/2021

Form I.D. Number: 030.0

### Required Permit Applications

[Building Permit Application](#) (Broward County Link)

(Under "Description of Work" please show linear feet of fence and height & width of any gates.)

[Building Permit Application Zoning Addendum](#)

[Fence Installation Requirements](#) (please review before submitting permit application)

[Fence Easement Agreement](#) (required if fence being erected in an easement.)

[Landscape Affidavit](#)

### Permit Review Steps (Your application will be reviewed by the following disciplines)

Structural

Zoning

Engineering

### Minimum Plan Submittal Requirements (Electronic Submittals Only Require 1 Set of Documents)

Job value must be listed on permit application. (Itemized cost breakdown may be required.)

Two (2) copies of Surveys showing the proposed structure and setback dimensions to all property lines. (Survey can be requested from the city by submitting a [records request](#).)

Two (2) sets of Plans showing compliance with R4501.17.1 Residential Swimming Pool Barrier Requirements (required if pool fence)

Two (2) sets Product Approvals (required if not chain link or wood fence)

[Drainage District Approval](#) Letter (required if bordering waterway)

### Other Requirements & Information

[Contractor Registration Requirements](#) (if Contractor not registered with City)

[Owner/Builder Affidavit Packet](#) (if Owner/Builder)

[Notice of Commencement](#) (if job value over \$2,500, required before 1<sup>st</sup> inspection) (Broward County Link)

[Coral Springs Fence Guidelines](#)

Please note that this checklist is not intended to be all-inclusive.  
Due to changes in codes, regulations, and ordinances, other requirements may apply.