



Fence / Gate Permit Application Checklist

BUILDING DEPARTMENT

Revision Date: 2/29/2024

Form I.D. Number: 030.0

Required Permit Applications

- [Building Permit Application](#) (Broward County Link)
(Under "Description of Work" please show linear feet of fence and height & width of any gates.)
- [Building Permit Application Zoning Addendum](#)
- [Fence Installation Requirements](#) (please review before submitting permit application)
- [Fence Easement Agreement](#) (required if fence being erected in an easement.)
- [Landscape Affidavit](#)

Permit Review Steps (Your application will be reviewed by the following disciplines)

- Structural
- Zoning
- Engineering

Minimum Plan Submittal Requirements (Electronic Submittals Only Require 1 Set of Documents)

- Job value must be listed on permit application (Itemized cost breakdown may be required)
- Two (2) copies of Surveys showing the proposed structure and setback dimensions to all property lines (Survey can be requested from the city by submitting a [records request](#))
- Two (2) sets of Plans showing compliance with R4501.17.1 Residential Swimming Pool Barrier Requirements (required if pool fence)
- Two (2) sets Product Approvals (required if not chain link or wood fence)
- [Drainage District Approval](#) Letter (required if bordering waterway)

Other Requirements & Information

- [Contractor Registration Requirements](#) (if Contractor not registered with City)

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.



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- [Owner/Builder Affidavit Packet](#) (if Owner/Builder)
- [Notice of Commencement](#) (if job value over \$5,000, required before 1st inspection) (Broward County Link)
- [Coral Springs Fence Guidelines](#)

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