



## **Vacation Rental Renewal Affidavit**

This affidavit can be submitted in person, mailed to 9500 W Sample Road, Coral Springs, Florida 33065, or sent via email to [code@coralsprings.gov](mailto:code@coralsprings.gov). The renewal deadline for certification is August 1st and all certificates expire September 30th of every year. The City of Coral Springs Business Tax License expires September 30th and requires an annual renewal separate and apart from this renewal affidavit.

Property Address: \_\_\_\_\_

Vacation Rental License Number: \_\_\_\_\_

**BY INITIALING BELOW, I ACKNOWLEDGE THAT THE ABOVE PROPERTY CONTINUES TO BE IN COMPLIANCE WITH CITY OF CORAL SPRINGS SECTION 250160 VACATION RENTAL STANDARDS, AND FURTHER AGREE TO THE FOLLOWING:**

1. \_\_\_\_ A smoke and carbon monoxide (CO) detection and notification system within the vacation rental unit interconnected, hard-wired, and receiving primary power from the building wiring. The smoke and carbon monoxide (CO) detection and notification system shall be installed and continually maintained consistent with the requirements of Section R314, Smoke Alarms, and Section R315, Carbon Monoxide Alarms, of the Florida Building Code – Residential.
2. \_\_\_\_ Maintain minimum safety and operational requirements are in compliance with Chapter 515, Florida Statutes.
3. \_\_\_\_ An application for the modification of a vacation rental registration is required for changes in gross square footage, number of bedrooms, maximum occupancy, number of parking spaces or location of parking spaces and submitted within ten (10) days of completion.
4. \_\_\_\_ If the property is sold or transferred to a new owner, I will notify the new owner of the requirements of section 250160 of the City's Land Development Code and advise the new owner that a new registration is required to be submitted within ten (10) days of the change in ownership.
5. \_\_\_\_ Should any information included with this registration change subsequent to the initial filing, I will update the information within ten (10) calendar days.
6. \_\_\_\_ At least one landline telephone with the ability to call 911 shall be available in the main level common area in the Vacation Rental.
7. \_\_\_\_ Rental Address, Number of Rooms, and Maximum Occupancy must be predominantly posted next to landline telephone.
8. \_\_\_\_ Fire extinguisher. A portable, multi-purpose dry chemical 2A:10B:C extinguisher shall be installed, inspected, and maintained in accordance with NFPA 10 on each of the unit. The extinguisher(s) shall be installed on the wall in an open common area or in an enclosed space with appropriate markings visibly showing the location.



9. \_\_\_ The maximum number of registered transient occupants authorized to stay overnight at any vacation rental shall be limited to two (2) persons per sleeping room. The maximum number of registered transient occupants shall not exceed sixteen (16) in accordance with the foregoing maximum overnight occupancy calculation. The number of sleeping rooms shall be confirmed by inspection by a representative of the City.
10. \_\_\_ Whole unit rental required. Vacation rentals shall be rented as a whole to a transient occupant. In no event may a sleeping room be offered for rent or rented individually.
11. \_\_\_ No more than three (3) unregistered occupants may be present, in, or upon the vacation rental at any given time and no unregistered occupants may remain on the property from 10:00 P.M. until 6:00 AM Sunday through Thursday or 11:00 pm through 6:00 am Friday and Saturday.
12. \_\_\_ All vehicles associated with the vacation rental must be parked within a driveway located on the subject property and in compliance with the Code.
13. \_\_\_ Noise Control. Each Vacation Rental shall contain a noise sensing device with the capability of notifying the Responsible Party when the noise level from the Vacation Rental exceeds the allowable limits of the Code Chapter 11. The responsible party shall notify the registered occupant of the vacation rental if noise levels exceed allowable limits.
14. \_\_\_ That the phone number for the responsible party will be answered twenty-four (24) hours a day, seven (7) days a week by the responsible party.
15. \_\_\_ That no solid waste container shall be located at the curb for pickup before 7:00 p.m. of the day prior to pick up and solid waste container shall be removed before 7:00 p.m. the day of pick up.
16. \_\_\_ That whoever, without being authorized, licensed, or invited, willfully enters, or remains in any structure or conveyance of the property, or having been authorized, licensed or invited, is warned by the owner or lessee, to depart the property and refuses to do so, commits the offense of trespass in a structure or conveyance.
17. \_\_\_ That other properties are not jointly shared commodities and should not be considered available for use by the transient occupants of the property subject to the application .
18. \_\_\_ That the owner shall comply with all applicable city, county, state and federal laws, rules, regulations, ordinances, and statutes.



**It shall be unlawful for any person to give any false or misleading information in connection with any application for registration, modification, or renewal of a Vacation Rental.**

**Vacation Rental applications shall be sworn to under penalty of perjury. Any false statements made in an application shall be a basis for the revocation of any license issued pursuant to such application.**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_

Title/Capacity in relation to property: \_\_\_\_\_

**State of Florida  
County of Broward**

The foregoing instrument was acknowledged before me, the undersigned Notary Public, this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_  
(Property Owner/Agent)

\_\_\_\_\_  
(Notary Public, State of Florida)

\_\_\_\_\_ Personally known to me, or  
\_\_\_\_\_ Produced identification

\_\_\_\_\_  
Type of Identification

\_\_\_\_\_  
Notary Public Stamp/Seal

\_\_\_\_\_  
Notary Public Seal of Office