

2020 Wall Signs

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https://www.coralsprings.gov/CommunityDevelopment

2020 Wall Signs

## Introduction

The City of Coral Springs has a unique feature within its commercial sign code to encourage creativity and to help enhance the urban environment. It is called "a Designer Sign."

Designer Signs use a more creative approach to their fabrication than typical commercial signs, and there are incentives within the Code that allow for a larger sign in exchange for more creativity on the part of the applicant.

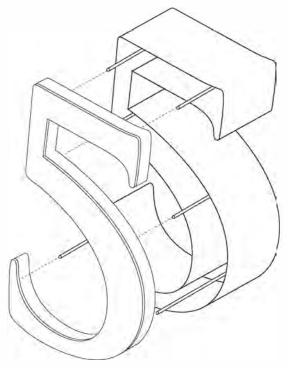
This is a win-win situation! By putting up a more creative sign, the sign owner has the opportunity to install a bigger, more attractive sign and the City benefits by enhancing the overall urban environment.

These guidelines are written to help explain how to create & apply for a designer sign permit.

All signs should be professionally manufactured and installed. Please note that there is an application and pre- approval process that should be followed prior to permit submittal.

A Designer Sign must still be permitted though the regular building permit process once pre-approval has been obtained.

continued on Page 2



## 2020 Wall Signs

## Introduction (continued)

## The Process

## I. Pre-Approval: Be Creative

- The sign fabricator should familiarize themselves with the city's sign code and the "Designer Sign" concepts.
- The fabricator should get all required plans, site survey, and elevations of the building from the client or architect.
- The fabricator should prepare plans, elevations, and details of the proposed sign showing it's location in plan and on the elevation.
- All colors, materials and sizes should be noted as well as types of illumination.
- Once submitted, City staff will review for completeness and Code compliance and respond with suggestions and corrections as needed.

## 2. Building Permit: Be Accurate

- The sign fabricator makes changes and corrections to the submitted drawings per the City's comments and submits for a sign permit through the City's standard building permit process.
- All structural or electrical drawings must be signed and sealed by State of Florida licensed engineer.
- If all drawings and details are complete and correct, the City will issue a sign permit.
- It is highly recommended that no sign fabrication start before the issuance of a sign permit.

## 2020 Wall Signs

## **Designer Signs**

The Designer Sign designation has been created by the City to encourage better signs, to improve the quality of the signs and to improve the environment in the City. Designer Signs were created to allow the sign owner to be rewarded for the extra effort that goes into the creation of a Designer Sign. That reward is a larger sign than typically would be allowed in that specific sign location and more freedom as to colors within the sign itself.

A Designer Sign is just what the name implies. It is a sign created by a design professional that creatively utilizes all the materials, methods, and tools available within the sign industry to create something unique and above industry standards for the owner of the sign. In doing so, the extra effort will not only benefit the sign's owner, but the community as

The motorist or pedestrian who passes by is given a better, more aesthetic presentation of the sign's information than what is typically presented in what has become a standard and often unsightly way.

Through creative use of lighting, as well as the way the parts are assembled, a sculptural three dimensional object can be created. Who has not marveled at the signs at Disney World or Universal Studios or City Walk? Each sign designed as a sculptural object, still conveys the fact that the place is a restaurant or shop, but does so in an enlightened, creative, amusing, aesthetically pleasing and eye catching way.



2020 Wall Signs

## **Designer Signs** (continued)

What the City of Coral Springs wants to continue to do is to have the same type of creativity applied to the signs on the streets of Coral Springs.

Signs can enliven the environment by day and take over the environment by night when the buildings fade away. A well designed sign can be a work of art. Lighting design and graphic design come together to achieve this end.





## 2020 Wall Signs

## **Examples of Designer Signs**



Creative sign support structures.





3D layering of sign elements. Creative background panel.



Polished stainless steel letters w/ halo illumination. Creative color used on returns of letters.

## 2020 Wall Signs

## **Examples of Designer Signs** (continued)

Creative background that is compatible w/ the architecture. Halo illumination of letter & background, 3D halo illumination.



Creative perforated background metal, creative shape.
Front and back halo illumination Extra deep letters.



Creative treatment of background. 3D treatment of letters.





Creative "Deco" background panel. background. Halo illumination of logo, cut-out and pushed-thru text.

## **Examples of Designer Signs** (continued)

2020 Wall Signs

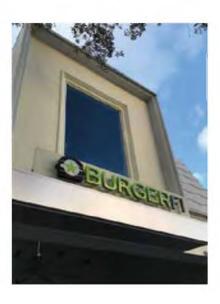
Sign floating off the wall w/ floating rails. Halo illumination.







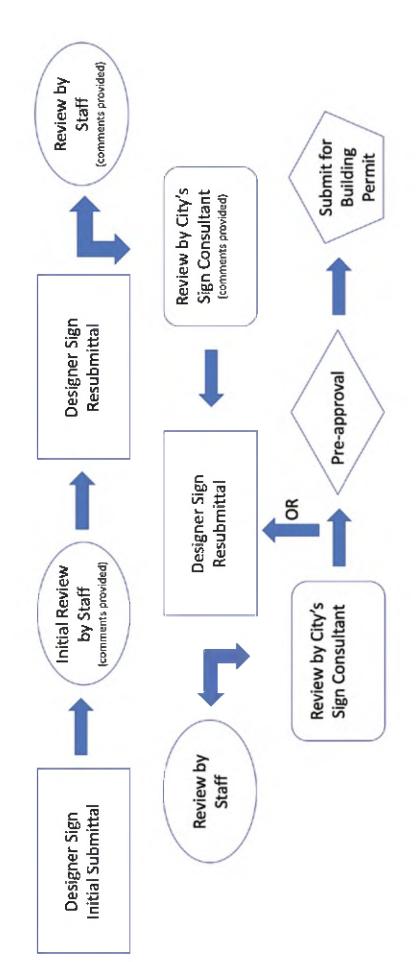
Stainless Steel face w/ shoulder-cut, illuminated acrylic edge



Background material of perforated metal. Halo illumination of text and background.

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# **Designer Sign Review Process**



## Timing of Designer Sign Submission Process (Step 1 in Zoning Division)

## Commercial Designer Sign Manual

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Professional plans must be submitted properly in order to expedite the Pre-Approval Process

## Timing for the No Cost Designer Sign Pre-Approval. The first step in the Submission Process

I. Once the fabricator has submitted the initial set of drawings for the sign, City staff will, at no cost, prepare a response with an approval or with comments, request for more information, or list required changes needed to designate the sign as a "Designer Sign."

(2-3 working days)

2.To ensure the process moves quickly and smoothly, upon getting any comments or requests back from the City, the sign fabricator shall have 10 working days to resub-mit new or revised drawings incorporating the City's information and corrections. Delays by the sign fabricator caused by not resubmitting within 10 working days of comments from the City will lengthen the approval and sign permitting process. The City can not be held respon-sible for delays caused by the tenant's signage fabricator not responding in a timely manner. (10 working days)

3. Upon resubmission to the City, staff will respond within

2-3 working days with either an approval if all requirements are met or a request for more information.

(2-3 working days)

continued on Page 10

## Timing of Designer Sign Submission Process (Step 1 in Zoning Division) (continued)

## Commercial Designer Sign Manual

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- 4. In order for the process to continue to move smoothly, it is the responsibility of the sign fabricator to ensure that the submission is complete and all required information is accurately presented and submitted. Multiple submittals due to lack of complete information only lengthens the approval process.
- 5. A submittal can be tracked as it goes through the Pre-Ap-proval Process. Building Permit approval is required and can be followed online at the City of Coral Springs Build-ing & Zoning Department web pages.

## CoralSprings.gov/Etrakit

- 6. Once you review the City's comments, your sign fabricator can make the appropriate adjustments to the drawings for a Sign Permit submittal.
- 7. Note: Pre-Approval is meant to help expedite the actual sign permitting process. Obtaining the sign permit is Step 2, and goes through the standard City of Coral Springs' Building & Zoning permitting process.

## Required Items for Designer Sign Pre-approval

## 2020 **Wall Signs**

- I. An overall site plan with the sign location noted on the plan showing the sign location and all adjacent building parking and street frontages "to scale" (a survey). Adjacent streets must be shown and named.
- 2. Letters of approval from the building or shopping center owner/manager stating that the proposed sign meets their approval of the Master Sign Program for the building, if applicable.
- 3. If it's an existing building, color photos of the entire building with adjacent buildings and adjacent signs.
- 4. A color photo taken of the front elevation where the sign is to be installed.

- 5. Generally, when a building is built, an area for signage is provided by the architect. This is known as the "sign band" or sign area. As the former tenant moves out, all signs whether installed as new construction or as a subsequent installation will go in the "sign band" area. The sign fabricator is responsible to verify with the building owner or client the "sign band" area of any building and to accurately verify the height and width of the area with accurate dimensions.
- 6. Architectural elevation drawing "to scale" (minimum 1/8" = 1'-0" scale) of the entire building showing the sign in its location drawn accurately to scale on the elevation.
- 7. Architectural elevation drawing "to scale" of the sign and sign area (elevation should be at a minimum of 3/8" = 1'-0" scale:
- a) The drawing must show the dimensions (height and width) of the sign area on the building facade. (see example below)

continued on Page 12



## 2020 Wall Signs

## Required Items for Designer Sign Pre-approval (continued)

- b) Height and width of the actual sign or assembly of sign parts with height and width dimensions of letters, logos, etc.
- c) Color specifications, materials of construction, and specification of all sign materials and parts.
- d) Lighting notes and details including the color temperature of the LEDs. (Temperatures should be between 3500K 4500K)
- e) Drawings should be in color.
- f) Note: As an alternative to the architectural drawings, a good quality full front elevation photo with the dimensions and information noting the above a through d may be submitted, with computer changes and the sign accurately drawn and placed into the photo "to scale". Poor quality photos or photos from an angle are not acceptable. The City shall have the sole authority to determine if a photo is or is not acceptable.
- g) In general, a photo of the building showing the building and its adjacent signs and conditions is very helpful, but does not serve as the "to scale" drawing needed.

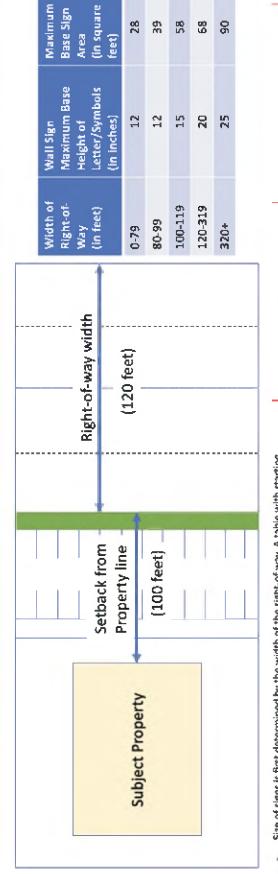
- 8. Detail drawing sections "to scale" (minimum 1-1/2" = 1 '0" scale), showing materials and construction of the sign and sign parts. (see examples on Page 22/23)
- 9. Depending on the completeness of the submission, additional information may be required for the Building Department submission and permit. (See Step 2).

**Designer Sign** Commercial

Manual

# Required Items for Designer Sign Pre-approval Sample Calculations

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letter heights can be found in Appendix A of this Manual, or in Section 1807 of the City's Size of signs is first determined by the width of the right-of way. A table with starting Land Development Code.

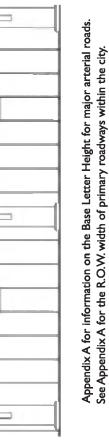
70% of SIGN BAND

SIGN DAND 25. - 0,

17.6

- An additional Inch in letter height is granted for every 25' the building is set back from the
- Designer signs can obtain up to 30% increase in height.
  - Maximum sign band area is 70%.
- In the example shown above and to the side, the sign calculations would be as follows:
- Width of ROW: 120'= 20''. Setback from property line: 100' (100'/25'=4 additional inches) Sign letters equal 24 inches.
  - Max letter height with Designer Sign Increase: 31.2". Designer Sign Increase: 24" X 30% = 7.2" Increase.
    - Sign Band Height: 3'-2" x 0.70 = 26.6" d
- Sign Band Length: 25'-0" x 0.70 = 210"

Therefore, maximum height of sign is limited to 26.6" due to sign band restriction.



# Required Information for Designer Sign Pre-Approval

For Submission to the City

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Building 4

Building

Name of Street

**AERIAL MAP (Sample)** 

Name of Street

KEY MAP (Sample)

## Sign Location Plan Options

## On a Title block: Name of Fabricator

- Phone #

- Project Address
- Email Address
   Name of Project
- Email Address
   Title Name of Drawing. . Phone #

Name of Owner/Client

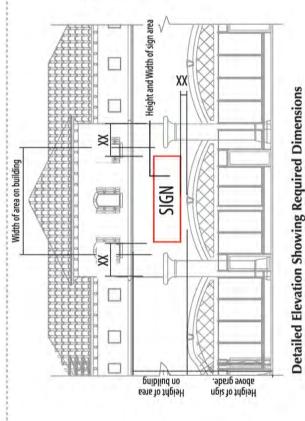
- Drawing / Sheet Number
   Original Date of Drawing
   Revised dates of Drawings
- A North Arrow on ALL Plans
   Label All Elevations (N,S,E,W)

## **Designer Sign** Commercial

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# Required Information for Designer Sign Pre-Approval For Submission to the City

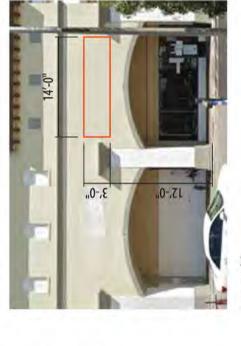


In general, the area of the sign may occupy up to 70% of the area on the building provided the sign area & letter heights height and width of the sign conform to the code.



## Not Acceptable

Must be scaled Elevation or Straight on Scaled Photograph of Area



0 0 0

SIGN

Sign Location

Scale: x'' = x' - x''

## Acceptable:

A photo of a full FLAT front elevation may be submitted if properly dimensioned & drawn to scale to accurately show the size of the sign on the building.

## Overall East Elevation

Scale: x'' = x' - x''

On a Title block:

Name of Owner/Client

- Address
  - . Phone #
- Email Address
- Name of Project Project Address
- Email Address

 A North Arrow on ALL Plans
 Label ALL Elevations. (N,S,E,W) Revised dates of Drawings Original Date of Drawing

- Title Name of Drawing
   Drawing / Sheet Number

## Sign Permit Approval (Step 2 in Building Department)

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- I. Once pre-approval for a Designer Sign has been obtained from the Zoning division, you may submit for a Building Permit. When applying for the Building Permit, you must include the pre-approved drawings, signed/sealed. The permit can be submitted in two ways electronically or in person.
  - a. Online e-permitting: CoralSprings.gov/Etrakit
  - b. In-person: 9500 West Sample Road, 1st floor, One-Stop Shop
- 2. Consult the Building Department's website for fees and forms.

## CoralSprings.gov/Building

- 3. In addition to the pre-approved signed and sealed drawings, please include the following:
  - a. Building Permit Application-Zoning Addendum.
  - b. Copy of the Business Tax Receipt or application.

## CoralSprings.gov/BusinessTax

- c. Letter of Approval from the Property Owner/Manager.
- 4. All sign permit submittals shall include proper information to ensure it is compliant with all Florida Building Code and Electrical Code (if applicable) requirements. Plans must be signed and sealed (digitally or electronically) by a design professional. If using an electronic signature, please follow the City of Coral Springs Building Department "Electronic Signature Affidavit" form. If you have questions, please contact the Building Department to discuss with the Structural and Electrical Plans Reviewers.
  - a. Structural Plan Review Requirements:
    - i. Provide that the sign meets the wind loads of current Florida Building Code.
    - ii. Please be sure to indicate the substrate the sign is attached to and the type of fastener and number of fasteners per letter.
  - b. Electrical Plan Review Requirements:
    - i. Provide that the sign meets the electrical requirements of the current Florida Building Code and with disconnect switch shown with a proper lock off behind the wall.
- 5. You may track your permit submittal from eTRAKiT and review comments from each discipline reviewing the permit. If a resubmittal is required, please review the Plans Reviewers comments and resubmit the corrections in the same format the original plans were submitted electronically or in-person.

## **Designer Sign** Commercial Manual

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# Fabrication Option Examples

channel letter w/ front and Rear Illumination. Shoulder-cut • Description of finishes, and nuances of fabrication. • Use of painted perforated aluminum panel w/ back lighting. supporting pan structure. Fabricated aluminum Illumination of the (uoisnamib) L 1-1/2" Max. Backer Panel (dimension) (noiznamib) (noisnamib) (dimension) (dimension) Typical 1" to 1-1/2" Standoff Max. (dimension) (noiznamib) (uoisnamib) (dimension) (dimension) (dimension) 1" to 1-1/2" Standoff Max. section views front view (uoisnamib)

 Name of Owner/Client Address On a Title block:

• Name of Fabricator

- AddressPhone #Email AddressName of ProjectProject Address

- Phone #Email AddressTitle Name of Drawing.
- Original Date of Drawing
  Revised dates of Drawings
  A North Arrow on ALL Plans.
  Label All Elevations. (N,S,E,W)

Drawing / Sheet Number

## **Fabrication Option Examples** (continued)

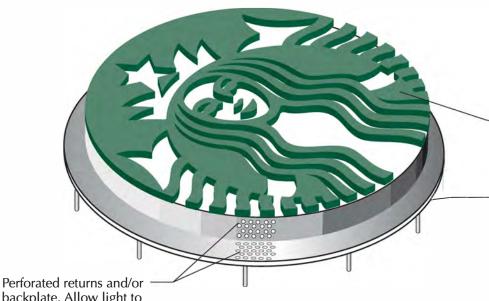
2020 Wall Signs

## Example of a tenant logo in a Circular format

The Coral Spring's sign code allows logos to be as big as the tallest allowed letters at a given location.

NOTE: A logo that is circular is limited by the height and width of the sign area on a building facade. These types of logos require additional review to ensure appropriateness, location, and size.





Cut out w/ 1" translucent Starbuck's Green push-thru acrylic text on translucent white acrylic / aluminum panel.

1/4" to 3/4" painted aluminum backer w/ 1"-2" standoff from wall w/ halo illumination.

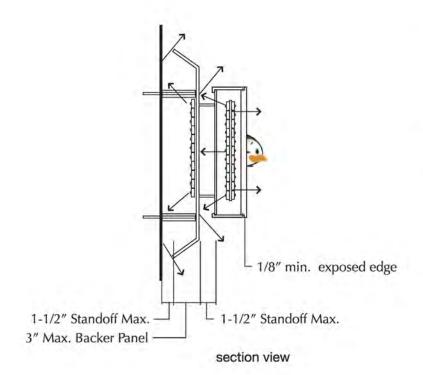
Perforated returns and/or backplate. Allow light to glow from the sign or background.

## 2020 Wall Signs

## **Fabrication Option Examples** (continued)



front view



POSSIBLE OPTIONS

- Front and/or Rear Illumination w/ shoulder-cut face
- Illumination of the supporting pan structure
- Structural frame on backer panel
- Possible use of painted custom perforated aluminum
- Possible vacuum faces/ components

## **Fabrication Option Examples** (continued)

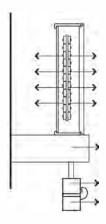
2020 Wall Signs





Face and halo illuminated freestanding letters on eyebrow structure. Returns of letters may be solid or perforated.

Structural mounting "Eye Brow" with perforated front face & internal LED illumination.

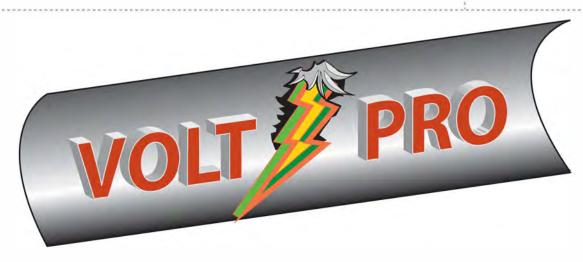


## POSSIBLE OPTIONS

- Front / Side illumination w/ shoulder-cut face
- Sculptural treatment of support structure
- Illumination of the supporting pan structure
- Possible use of painted custom perforated aluminum
- Sculptural "Fish" elevation (may or may not be internally illuminated)

## **Fabrication Option Examples** (continued)

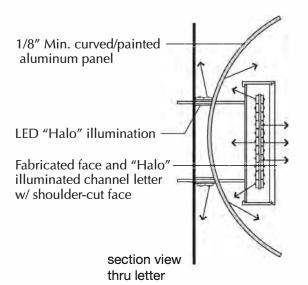
2020 **Wall Signs** 

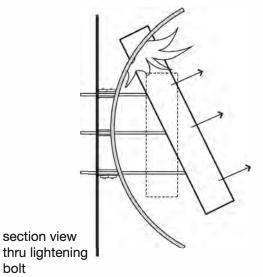




bolt

front view





## **POSSIBLE OPTIONS**

- Front and/or Rear Illumination w/ shoulder-cut face
- Various shapes are encouraged for background panels
- 3 dimensional/sculptural lightening bolt logo appears to bust thru backer. (internally illuminated face and "Halo"

## Designer Sign Commercial Manual

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## Letter Section Examples: Front Illumination

Sample Section Detail - Designer Sign Pre-Approval Submittal

Paint Matthews™ or equivalent Flat black 1/2" aluminum spacer off wall face

All electrical connections to be through the back side of each element through wall - no wire ways or race ways allowed

To remote transformer location within tenant's space

Tenant's general contractor to provide access panel for sign wiring and transformers

J-boxes are allowed on facade of building. Low voltage power to remote transformer location. Fabricator to verify location w/ client, GC and Landlord for power to location of sign. No surface mounted

Each sign is required by code to have a dedicated circuit and to be operated with an astronomical clock/timer located at the tenant's electrical panel. Timing to be set in accordance with building and shopping No raceways or wireways allowed.

center standards.

NOTE: Tenant's sign fabricator to verify on site Tenants individual facade treatment, materials and finishes -(varies by store front)

Example of a 5/8" exposed edge

1/8", 1/4", 1/2", etc. depended on design. Depth of exposed edge may vary from 1/8" min. exposed edge.

3" - 5" (D) may vary

finished - interior surface painted gloss white continuous weld construction - all edges exterior painted to match tenant logo Fabricated aluminum letterform -

sandblasted - 1/4" exposed acrylic to illuminate white at night. front face covered with exterior front panel - edge routed to fit inside fabricated letterform screwed in place with stainless steel screws painted to match surround - edges grade 3M vinyl to match tenant logo colors 1/2", 3/4" or 1" thick sign white acrylic

LED panel as required for even illumination; 3500k - 4500k (max.) color temperature. Exterior disconnect switch to be discretely located per code. No surface mounted J-boxes on face of building.

Light tight vent and weep holes as required

Stainless steel countersunk screws to hold letter in place. Min, six (6) per letter.

TYPICAL LETTER

scale: n.t.s.

PROJECT NAME

4 % × WALL MOUNTED FACE ILLUMINATED CHANNEL LETTER

×

m 4

## **Designer Sign** Commercia Manual

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## Front and/or Rear Halo Illumination Letter Section Examples

Sample Section Detail - Designer Sign Pre-Approval Submittal

Depth of exposed edge may vary from 3" - 5" (D) may vary 1-1/2"

Paint Matthews™ or equivalent Flat black

1/2" aluminum spacer off wall face

the back side of each element through wall - no wire ways or race ways allowed

All electrical connections to be through

1/8", 1/4", 1/2" etc. depended on design. 1/8" min. exposed edge.

continuous weld construction - all edges finished - interior surface painted gloss white -exterior painted to match tenant logo Fabricated aluminum letterform -

sandblasted - 1/4" exposed acrylic to illuminate white at night. front face covered with exterior front panel - edge routed to fit inside fabricated letterform screwed in place with stainless steel screws painted to match surround - edges grade 3M vinyl to match tenant logo colors 1/2", 3/4" or 1" thick sign white acrylic

LED panel as required for even illumination; 3500k - 4500k (max.) color temperature.

ocation of sign. No surface mounted J-boxes

ow voltage power to remote transformer

Tenant's general contractor to provide To remote transformer location within

tenant's space

access panel for sign wiring and

transformers

location. Fabricator to verify location w/

client, GC and Landlord for power to

tenant's electrical panel. Timing to be set in

accordance with building and shopping

center standards.

an astronomical clock/timer located at the

dedicated circuit and to be operated with

Each sign is required by code to have a

No raceways or wireways allowed. are allowed on facade of building.

Exterior disconnect switch to be discretely located per code. No surface mounted J-boxes on face of building.

Light tight vent and weep holes as required

Stainless steel countersunk screws to hold letter in place. Min, six (6) per letter

> NOTE: Tenant's sign fabricator to verify on site Tenants individual facade treatment, materials and finishes -(varies by store front) 3/16" clear Lexan™ back - mechanically neld in place to back of channel letter

TYPICAL LETTER

scale: n.t.s.

CORNER DETAIL

scale: nts

PROJECT NAME

WALL MOUNTED FACE AND REAR ILLUMINATED CHANNEL LETTER

×

÷ 4

×

**23** 

## **Designer Sign Methods**



## **DIMENSIONAL LETTERS**

Deep Sign letter with recessed acrylic face and mirror polished gold returns, internal illumination.



Dimensional letter with open channel face and recessed LED light element to mimic neon glow from face.



Dimensional sign letters attached to horizontal support. Front firing letters with recessed acrylic face and deep returns.



3D fabricated sign letters with two layers of material and complimentary metallic colors attached flush to surface.



## DIMENSIONAL DETAILS & ILLUMINATION

Layered Sign elements with raised acrylic illuminated feature through sign face. Letters are metallic painted with rear illumination, mounted onto colorful decorative panel.



Dimensional Sign elements with recessed LED lighting techniques to appear as neon set into face of letters. All elements stand off of wall surface to allow for back firing illumination.



Sign graphics are mounted onto a sculptural design support structure with decorative metal finishes to match corporate branding. Face of letters uses perforated materials to allow for front firing illumination.



Sign identity letters are cut out of metal, painted, and attached to structure above with ornate metal work and external architectural lighting.

# STANDARD vs. DESIGNER Sign Visual Comparison



Backlit channel letters.



## **DESIGNER SIGN PRE-APPROVAL APPLICATION**

APPLICANT INFORMATION	
Sign Company	
Applicant Name	
Telephone	E-mail
PROJECT INFORMATION	
Project Name/Description	
Project Address	
Folio #	
Estimated Project Cost (+/- 10% of actual cost)	
Business Owner Name	
Business Owner Phone	E-mail
SUBMITTAL CHECKLIST  The City has a Commercial Designer Sign Manual th which can be used as a reference guide through the manual prior to seeking pre-approval for a designer sign result in the delay of the review of your project.	pre-approval process. Please be sure to utilize this
<ul> <li>□ Overall Site Plan Indicating Sign Location</li> <li>□ Width of Right-of-Way</li> <li>□ Setback from the Property Line</li> <li>□ Building Architectural Elevations (to Scale)</li> <li>□ Dimensioned Sign Band Area</li> <li>□ Dimensioned Letter/Logo Heights &amp; Widths</li> <li>□ Square Footage of Sign/Logo</li> </ul>	<ul> <li>□ Detailed Section Drawing of Letters and Logo</li> <li>□ Color Photographs</li> <li>□ Subject Building</li> <li>□ Subject Sign Area</li> <li>□ Adjacent Signs (if Applicable)</li> <li>□ Letter of Approval from Property Owner/Manager</li> <li>□ Copy of Business Tax Receipt or Application</li> </ul>
For a list of approved Master Sign Programs, please	refer to Appendix B of the Designer Sign Manual.
TO BE COMPLETED BY CITY STAFF: Accepted By:	

## **Appendix A**

Width of Right-of-Way and Base Letter Height Table

2020 Wall Signs

Arterial Road	Width of Right-of-Way	Base Letter Height*
Atlantic Boulevard	I 20 feet	20 inches
Coral Ridge Drive	106 feet	15 inches
Coral Springs Drive	106 feet	15 inches
Royal Palm Boulevard	106 feet	15 inches
Sample Road (West of University Drive)	106 feet	15 inches
Sample Road (East of University Drive)	200 feet	20 inches
University Drive	200 feet	20 inches
Wiles Road (West of Coral Ridge Drive)	80 feet	12 inches
Wiles Road (East of Coral Ridge Drive)	I I 0 feet	I5 inches

<sup>\*</sup>Information on the Base Letter Height can be found in Section 1807 - basic building wall sign design schedule of the Land Development Code

## Appendix B List of Approved Master Sign Programs

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Name of Shopping Plaza	Address
1750 University Drive	1750 University Drive
Colonial Building	9825 West Sample Road
Coral Landings III	6264-6290 Sample Road
Heron Bay Commercial	3325 South University Drive
Prologis	4020 & 4050 NW 126th Avenue
Ramblewood Square	1201-1327 University Drive
Royal Eagle Plaza	9100-9188 Wiles Road
Royal Palm Square	8880 Royal Palm Boulevard
Royal University	2556 University Drive
Sample Row	7355-7655 Sample Road
The Shoppes at Wiles Road	10700-34 Wiles Road
Turtle Crossing	4400 Wiles Road
Turtle Run Shoppes	6201-6375 West Sample Road
University Palms	2200-2246 University Drive
University Place	3111 University Drive