



Hover form fields for instructions.

## Self-Inspection Checklist for Single-Family Rentals

Owners or their designee should recognize that this Landlord Registration Program Checklist is NOT all-inclusive. In addition to the items listed below, owners are responsible for ensuring that their units are in compliance with applicable provisions of the City of Coral Springs Land Development and Municipal Code.

Exterior & Common Areas	Compliance verified	N/A	Comments
Ground surface(s) are free of hazards	<input type="radio"/>	<input type="radio"/>	_____
Exterior paint showing no signs of damaging deterioration	<input type="radio"/>	<input type="radio"/>	_____
Exterior walls are free of major cracks and erosion	<input type="radio"/>	<input type="radio"/>	_____
House numbers are visible from the street	<input type="radio"/>	<input type="radio"/>	_____
Walkways are safe	<input type="radio"/>	<input type="radio"/>	_____
Roofs appear to be in good repair and are water tight	<input type="radio"/>	<input type="radio"/>	_____
Gutter and downspouts are properly maintained	<input type="radio"/>	<input type="radio"/>	_____
Roof color is in original condition	<input type="radio"/>	<input type="radio"/>	_____
Exterior lighting is in good working order	<input type="radio"/>	<input type="radio"/>	_____
Exterior stairs, guardrails, decks, and balconies appear to be in good condition	<input type="radio"/>	<input type="radio"/>	_____
Accessory structures are in good condition	<input type="radio"/>	<input type="radio"/>	_____
Antennas, vents and similar projections or building accessories are in good condition and, when applicable, are properly secured to an exterior wall or roof	<input type="radio"/>	<input type="radio"/>	_____
Shutters or hurricane protective devices are not in a closed/secured position	<input type="radio"/>	<input type="radio"/>	_____
All mechanical equipment is screened from view of street and adjacent property (A/C, pool pump, sprinkler pump)	<input type="radio"/>	<input type="radio"/>	_____
Street lights are not blocked by tree branches	<input type="radio"/>	<input type="radio"/>	_____
Trash receptacles cannot be at curbside earlier than 7:00 p.m. of day preceding pick-up or later than 7:00 p.m. the day of collection	<input type="radio"/>	<input type="radio"/>	_____
No commercial/recreational vehicles are parked or stored at dwelling in any residential or public right of way between the hours of 9:00 p.m. and 6:00 a.m., and at no time on Sunday	<input type="radio"/>	<input type="radio"/>	_____

	Compliance verified	N/A	Comments
<b>Doors &amp; Locks</b>			
Exterior doors are self-closing and open and shut properly	<input type="radio"/>	<input type="radio"/>	_____
Sliding patio doors work properly including all locking and latching mechanisms	<input type="radio"/>	<input type="radio"/>	_____
Every supplied screen door is weather tight, weatherproof, without cracks/and or holes and in good repair	<input type="radio"/>	<input type="radio"/>	_____
<b>Landscaping</b>	Compliance verified	N/A	Comments
All landscaping is properly maintained in a neat/orderly appearance and is free of storage and animal feces	<input type="radio"/>	<input type="radio"/>	_____
Foundation plantings cover the structure (shrubs, ground cover, trees)	<input type="radio"/>	<input type="radio"/>	_____
Hedge height must be maintained at a maximum of 4' in front of property, 6' in a street side yard, and 10' in a side or rear yard	<input type="radio"/>	<input type="radio"/>	_____
Lawn, shrubs, and trees all around property are properly maintained (mowed, edged, and trimmed)	<input type="radio"/>	<input type="radio"/>	_____
Street tree is installed every 40' linear feet	<input type="radio"/>	<input type="radio"/>	_____
<b>Garbage/Recycling Materials</b>	Compliance verified	N/A	Comments
Garbage service and adequate refuse containers are provided on site and stored from view of street and adjacent property owner with fencing or shrubs	<input type="radio"/>	<input type="radio"/>	_____
<b>Windows</b>	Compliance verified	N/A	Comments
All windows and doors are fully operational	<input type="radio"/>	<input type="radio"/>	_____
Windows shall be weather tight and maintained without cracks or holes and kept in good state of repair	<input type="radio"/>	<input type="radio"/>	_____
<b>Building Exteriors</b>	Compliance verified	N/A	Comments
Owners shall be primarily responsible for the maintenance of buildings, structures and exterior premises	<input type="radio"/>	<input type="radio"/>	_____
<b>Laundry Rooms</b>	Compliance verified	N/A	Comments
Interior is clean and all supplied facilities are maintained in working condition	<input type="radio"/>	<input type="radio"/>	_____

<b>Pools</b>	Compliance verified	N/A	Comments
Swimming pool gates and enclosures are in good condition	<input type="radio"/>	<input type="radio"/>	_____
Swimming pool water appears clear and clean	<input type="radio"/>	<input type="radio"/>	_____
Pool pump/circulator is in good repair and not loud	<input type="radio"/>	<input type="radio"/>	_____

<b>Parking</b>	Compliance verified	N/A	Comments
Driveways/carports and parking areas are in good condition	<input type="radio"/>	<input type="radio"/>	_____
No parking on the lawn	<input type="radio"/>	<input type="radio"/>	_____

<b>Interior Maintenance</b>	Compliance verified	N/A	Comments
Supplied cabinets/or shelves for storage of eating, drinking, cooking equipment are in sanitary condition and in a good state of repair	<input type="radio"/>	<input type="radio"/>	_____
All supplied facilities and equipment used by occupant shall be maintained in a safe, sanitary and good working condition	<input type="radio"/>	<input type="radio"/>	_____

<b>Kitchen</b>	Compliance verified	N/A	Comments
Floor covering is free of trip hazards	<input type="radio"/>	<input type="radio"/>	_____
Electrical outlets are functional and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
GFCIs are properly installed and in working condition	<input type="radio"/>	<input type="radio"/>	_____
Light switches operate and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
Overhead lighting is operational and in good repair	<input type="radio"/>	<input type="radio"/>	_____
Windows / windowpanes are intact, unbroken, and not cracked	<input type="radio"/>	<input type="radio"/>	_____
Windows can be opened and are equipped with working locking devices that are accessible from the interior	<input type="radio"/>	<input type="radio"/>	_____
Window screens, if installed, are in good condition	<input type="radio"/>	<input type="radio"/>	_____
Stove burners and oven works safely with functioning door and knobs that turn completely off and on (if furnished)	<input type="radio"/>	<input type="radio"/>	_____
Stove hood/filter and fan are working properly	<input type="radio"/>	<input type="radio"/>	_____
Dishwasher functions properly (if furnished)	<input type="radio"/>	<input type="radio"/>	_____
Garbage disposal is in good working order (if furnished)	<input type="radio"/>	<input type="radio"/>	_____

<b>Kitchen (cont'd)</b>	Compliance verified	N/A	Comments
Kitchen sink and faucets drain properly and are free from leakage	<input type="radio"/>	<input type="radio"/>	_____

Refrigerator is in good working condition (if furnished)	<input type="radio"/>	<input type="radio"/>	_____
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All supplied facilities and equipment used by occupant is maintained in a safe, sanitary and in good working condition	<input type="radio"/>	<input type="radio"/>	_____
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<b>Living Room, Dining Room, &amp; Den Ceilings</b>	Compliance verified	N/A	Comments
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Floor covering is free of trip hazards	<input type="radio"/>	<input type="radio"/>	_____
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Electrical outlets are functional and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
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Light switches operate and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
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Windows/windowpanes are intact, unbroken and not cracked	<input type="radio"/>	<input type="radio"/>	_____
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Windows can be opened and are equipped with working locking devices that are accessible from the interior	<input type="radio"/>	<input type="radio"/>	_____
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Window screens are in good condition	<input type="radio"/>	<input type="radio"/>	_____
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Ceilings are kept in good state of repair and free of loose, warped, protruding, rotted or missing material	<input type="radio"/>	<input type="radio"/>	_____
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<b>Smoke &amp; Carbon Monoxide Detectors</b>	Compliance verified	N/A	Comments
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Required smoke/carbon monoxide detectors are in working order	<input type="radio"/>	<input type="radio"/>	_____
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<b>Bedrooms</b>	Compliance verified	N/A	Comments (note bedroom #1, #2, #3, etc.)
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Floor covering is free of trip hazards	<input type="radio"/>	<input type="radio"/>	_____
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Electrical outlets are functional and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
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Light switches operate and have cover plates	<input type="radio"/>	<input type="radio"/>	_____
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Windows/window panes are intact, unbroken and not cracked	<input type="radio"/>	<input type="radio"/>	_____
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Windows are equipped with working locking devices that are accessible from the interior	<input type="radio"/>	<input type="radio"/>	_____
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Window screens are in good condition	<input type="radio"/>	<input type="radio"/>	_____
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Ceilings are kept in good state of repair and free of loose, warped, protruding, rotted or missing material	<input type="radio"/>	<input type="radio"/>	_____
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**Emergency Exit for Bedrooms & Sleeping Areas**Compliance  
verified

N/A

Comments (note bedroom #1, #2, #3, etc.)

All windows or sliding glass doors in bedrooms are operable and open completely for emergency exit

All exterior window guards open and have approved lock and release mechanisms for emergency exit

**Bathrooms**Compliance  
verified

N/A

Comments (note bathroom #1, #2, #3, etc.)

Floor covering is free of trip hazards

Electrical outlets are functional and have cover plates

Light switches operate and have cover plates

Windows / windowpanes are intact, unbroken and not cracked

Windows can be opened and are equipped with working locking devices that are accessible from the interior

Window screens are in good condition

GFCIs are properly installed and in working condition

Ceiling exhaust fan is in good working condition

Sink, bathtub, and toilet drain properly, and do not leak

Toilet sits securely on floor

Sinks, bathtubs and/or shower surrounds are in good condition

Light fixtures are secure and in working order

Towel bars and accessories are secure

**Electrical System Requirements**Compliance  
verified

N/A

Comments

The dwelling has no exposed or bare live wires

Extension cords or electrical adapters are not excessive

Overloading electrical circuits is a fire hazard

Electrical panel, breakers/fuses are maintained in good working condition

<b>Plumbing &amp; Mechanical</b>	Compliance verified	N/A	Comments
A/C unit is maintained in a safe and in good working condition	<input type="radio"/>	<input type="radio"/>	_____
Water heater works properly and supplies water at a minimum of 120 degrees F	<input type="radio"/>	<input type="radio"/>	_____
Water heater has a working temperature and pressure relief valve and approved drain line on the pressure relief valve	<input type="radio"/>	<input type="radio"/>	_____
Every plumbing fixture, water pipe, waste pipe gas line and drain line is maintained in good working condition and free of leaks, defects and obstructions	<input type="radio"/>	<input type="radio"/>	_____

<b>Fireplace</b>	Compliance verified	N/A	Comments
Wood/gas fireplace is properly vented and maintained	<input type="radio"/>	<input type="radio"/>	_____

<b>Vector (insects, rodents, bees, and other pests)</b>	Compliance verified	N/A	Comments
Property is free of infestations that may cause health and safety issues or, if there is an infestation, it is being actively addressed in a timely manner by fumigation/other method	<input type="radio"/>	<input type="radio"/>	_____

**Attestation**  
 By signing below, I also further acknowledge that I have carefully reviewed this application and all facts, figures, and statements contained in this application are true, correct and complete. I further understand that failure to comply with the city's ordinances may result in the issuance of a citation or a notice of violation/ notice of hearing that may require a hearing before a special magistrate and could result in administrative fines being imposed.

**Notary Public** \_\_\_\_\_ Applicant or authorized agent signature/date

State \_\_\_\_\_ County \_\_\_\_\_

The foregoing instrument was acknowledged before me on \_\_\_\_\_

by means of:  physical presence  online notarization

personally known  produced identification ID type \_\_\_\_\_

\_\_\_\_\_  
 Notary signature/date My commission expires

