

**CITY OF CORAL SPRINGS COMMUNITY REDEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING
Monday, June 28, 2021**

Board Chair John Walsh called the meeting to order at 5:30 p.m. The meeting was held in the Commission Chambers, City Hall, 9500 West Sample Road, Coral Springs, Florida. Kristi Bartlett called the roll of the Board Members.

John Walsh, Chair	Present
Germain Bebe	Present
Lorna Brown-Burton	Present
Andrew Kasten, Vice Chair	Present
Mike Del Pozo	Present
William Vasquez	Present
Real Estate Seat	Vacant

Also in attendance:

Kristi Bartlett, Director, Econ. Development
Ginger Wald, CRA Counsel
Diana Scarpetta, ED Coordinator
Yuu Soubra, ED Coordinator
Alex Falcone, Director of Emergency Management
Jana Werksman, Event Administrator
Nancy Metayer, Commissioner

A moment of silence was held.

All persons in attendance rose for the recitation of the Pledge of Allegiance.

1. Citizens' Comments: No citizen comments.

2. Special Announcements and Comments:

- Director Bartlett shared that the City is planning a Fourth of July Celebration and they are looking for volunteers. Board Members interested in volunteering may contact Ms. Bartlett.
- There will be a Bites and Sips event in Downton on September 24, 2021. The CRA will have a booth at this event to share information about the Downtown.
- Commissioner Metayer mentioned that the City is currently working on preparing and RFP to engage an auditor. She also mentioned that the City is looking into increasing the millage rate.

3. Approval of Meeting Summary:

- May 24, 2021

Action: Board member Del Pozo moved, seconded by Board member Vasquez, to accept the meeting minutes. The motion was approved unanimously (6-0).

4. CRA Binder: Review

- Director Bartlett provided information on the documents included in the binder.

5. Monthly Budget Update

- Director Bartlett mentioned that the CRA may have a significant amount of money to carry forward to next year's budget. Proposed budget for next fiscal year will be presented to the Board in August. Staff is looking into potential phased out improvements to the Master Parking.

6. Downtown Holiday Décor Presentation: Alex Falcone (Request to Approve)

- Director Falcone presented a variety of options for holiday decor for the Downtown. He mentioned that in the past the CRA has contributed financially to the holiday décor and staff is requesting additional financial assistance for new décor for this holiday season. Any acquired décor will be stored offsite by the vendor; maintenance and warranty are included in the cost.

Action: Board member Brown-Burton moved, seconded by Board member Bebe, to approve \$50,000 for the purchase of one signature piece and buy/rent other décor items at the discretion of staff. The motion was approved unanimously (6-0).

7. FY 2022 Work Plan Review (Request to Approve)

- Director Bartlett presented the FY 2022 workplan. Specifically the goals, objectives, and actions for the upcoming year were reviewed in detail.

Action: Board member Kasten moved, seconded by Board member Brown-Burton, to approve the Fiscal Year 2021-2022 Work Plan. The motion was approved unanimously (6-0).

8. Ratify TD Bank Joinder Agreement (Request to Approve)

- Director Bartlett mentioned that the joinder agreement with TD Bank has been already signed by Chairman Walsh and this was mentioned during the last Board meeting. At this moment, staff is requesting the Board to ratify the agreement.

Action: Board member Kasten moved, seconded by Board member Vasquez, to ratify the joinder agreement with TD Bank. The motion was approved unanimously (6-0).

9. RSM Arrangement Letter (Request to Approve)

- Director Bartlett mentioned that the CRA received a letter from the Auditor General advising that there is an additional report required for Fiscal Year 2020. Staff reached out to RSM to request their assistance to complete the required report and they submitted a proposal with a cost of \$2,000.

Action: Board member Brown-Burton moved, seconded by Board member Del Pozo, to approve the proposal from RSM for additional work. The motion was approved unanimously (6-0).

10. Tent Purchase (Request to Approve)

- Director Bartlett explained that the existing roof for the CRA tent is not in good condition and needs to be replaced. Staff requested a quote for a new tent roof, counter, half wall and mounting rack for TV or iPad. The iPad will serve to showcase images and videos of the CRA initiatives.

Action: Board member Vasquez moved, seconded by Board member Bebe, to approve the purchase of the tent roof, counter, half wall, and mounting rack. The motion was approved unanimously (6-0).

11. Downtown Redevelopment Update

- Director Bartlett mentioned that a coworking space opened in One Charter Place. The space is beautiful and innovative.
- City Village is expected to submit soon to their second DRC review.
- Cornerstone is moving along quickly. They have announced the Hyatt Place as the upcoming hotel and will announce upcoming tenants as they sign on.

12. Other Business

- No other business was discussed.

13. Adjournment

- There being no additional business, a motion moved by Board member Kasten, seconded by Board member Vasquez, to adjourn the meeting. The motion was approved unanimously (6-0). The meeting was adjourned at 6:53 p.m.

8/11/21
DATE APPROVED/ACCEPTED

John M. Walsh, J.D. V.P.
JOHN M. WALSH, J.D., BOARD CHAIRPERSON
CRA BOARD OF DIRECTORS
Andy Kaster V.P. For Board

Kristi Bartlett
KRISTI BARTLETT, CECD
DIRECTOR, ECONOMIC DEVELOPMENT
CITY OF CORAL SPRINGS