Required Permit Applications

- Building Permit Application (Broward County Link)
- Building Permit Application (Electrical) (Broward County Link)
- Building Permit Application (Plumbing) (Broward County Link)
- Building Permit Application (Mechanical) (Broward County Link)
- $100 Deposit Required if job value over $12,500

Permit Review Stops (Your application will be reviewed by the following disciplines)

- Structural
- Electrical
- Plumbing
- Mechanical
- Zoning
- Engineering
- Fire (if condominium or multi-family)

Minimum Plan Submittal (Electronic Submittals Only Require 1 Set of Documents)

- Job value must be listed on permit application (Itemized cost breakdown may be required)
- Two (2) copies of Surveys
- Two (2) sets Site Plan
- Two (2) sets of Plans, signed and sealed by a Florida licensed Architect/Engineer
- Two (2) sets Geotechnical Reports

Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.
Residential New Construction Permit Application Checklist

BUILDING DEPARTMENT

Revision Date: 5/5/2023

Form I.D. Number: 060.0

☐ Two (2) sets Structural Calculations

☐ Two (2) sets Truss Drawings

☐ Manufacturer’s Installation Instructions for Tile Backer Board (Structural)

☐ Manufacturer’s Specifications (Electrical)

☐ Equipment Tie-Down Specifications (Mechanical)

☐ Two (2) copies Special Building Inspector Form with Two (2) copies of the Inspection Plan (if applicable) [Broward County Link]

☐ Drainage District Approval Letter

Other Requirements & Information

☐ Contractor Registration Requirements (if Contractor not registered with City)

☐ Owner/Builder Affidavit Packet (if Owner/Builder)

☐ Notice of Commencement (if job value over $2,500, required before 1st inspection) [Broward County Link]

☐ Broward County Urban Planning Division (UPD) (DER) Approval [Broward County Link]

☐ Roof Permit Application

☐ Driveway/Paver Permit Application

☐ Pool/Spa Permit Application (if applicable)

☐ Screen Enclosure Permit Application (if applicable)

☐ Fence/Gate Permit Application (if applicable)

☐ Hurricane Shutter Permit Application (if applicable)

☐ Irrigation (Sprinkler) System Permit Application (if applicable)

☐ Low Voltage Permit Applications [Broward County Link]

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