Required Permit Applications

☐ Building Permit Application (Broward County Link)

Permit Review Stops (Your application will be reviewed by the following disciplines)

☐ Structural

☐ Zoning

Minimum Plan Submittal (Electronic Submittals Only Require 1 Set of Documents)

☐ Job value must be listed on permit application (Itemized cost breakdown may be required)

☐ Two (2) copies of Survey/Site Plan showing the location and/or scope of work
(Survey can be requested from the city by submitting a records request)

☐ Two (2) sets of Structural Plans, signed and sealed by a Florida licensed Architect/Engineer

☐ Two (2) copies Special Building Inspector Form (if on pilings, if applicable) (Broward County Link)

Other Requirements & Information

☐ Contractor Registration Requirements (if Contractor not registered with City)

☐ Owner/Builder Affidavit Packet (if Owner/Builder)

☐ Notice of Commencement (if job value over $2,500, required before 1st inspection) (Broward County Link)

Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.