



Retaining Wall Permit Application Checklist

BUILDING DEPARTMENT

Revision Date: 2/12/2021

Form I.D. Number: 054.0

Required Permit Applications:

[Building Permit Application](#) (Broward County Link)

Permit Review Stops:

Structural

Zoning

Minimum Plan Submittal

Signed Contract between Contractor and Owner

Two (2) copies of Survey/Site Plan showing the location and/or scope of work.

Two (2) sets of Structural Plans, signed and sealed by a Florida licensed Architect/Engineer.

[Special Building Inspector Form](#) (if on pilings, if applicable) (Broward County Link)

Other Requirements & Information

[Contractor Registration Requirements](#) (if Contractor not registered with City)

[Owner/Builder Affidavit Packet](#) (if Owner/Builder)

[Notice of Commencement](#) (if job value over \$2,500, required before 1st inspection) (Broward County Link)

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.