Air Conditioning Replacement Permit Application Checklist

Required Permit Applications

- Building Permit Application (Mechanical) (Broward County Link)
- Building Permit Application (Electrical, if applicable) (Broward County Link)

Permit Review Stops (Your application will be reviewed by the following disciplines)

- Mechanical
- Electrical (if applicable)
- Fire (if applicable)

Minimum Plan Submittal Requirements (Electronic Submittals Only Require 1 Set of Documents)

- Job value must be listed on permit application (Itemized cost breakdown may be required)
- Two (2) sets of Plans (dedicated mechanical plans)
- Air Conditioning Replacement Data (Broward County Link)
- Equipment Tie-down Specifications
- AHRI Sheet

Other Requirements & Information

- Contractor Registration Requirements (if Contractor not registered with City)
- Owner/Builder Affidavit Packet (if Owner/Builder)
- Notice of Commencement (if job value over $15,000, required before 1st inspection) (Broward County Link)
- New Energy Efficiency Standards – Effective January 1, 2023

Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.