Required Permit Applications

☐ Building Permit Application (Broward County Link)

Permit Review Stops (Your application will be reviewed by the following disciplines)

☐ Structural
☐ Zoning (if condominium or multi-family)
☐ Fire (if condominium or multi-family)

Minimum Plan Submittal (Electronic Submittals Only Require 1 Set of Documents)

☐ Job value must be listed on permit application (Itemized cost breakdown may be required)
☐ Two (2) sets of site plans (or sketch/drawing) showing location and dimensions of all windows and doors being replaced
☐ Two (2) sets Product Approvals with Product Approval Submittal Form
☐ Retrofit of Windows & Doors (Wind Load Pressures) Submittal Packet or signed & sealed calculations by a Florida licensed Engineer with the Product Approval Submittal Form and the Broward County Uniform Retrofit Window & Door Schedule

Other Requirements & Information

☐ Shutters not required for Impact Resistant Windows
☐ Contractor Registration Requirements (if Contractor not registered with City)
☐ Owner/Builder Affidavit Packet (if Owner/Builder)
☐ Notice of Commencement (if job value over $2,500, required before 1st inspection) (Broward County Link)

Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.