



Building Permit Application Zoning Addendum

BUILDING DEPARTMENT

Revision Date: 12/1/2022

Form I.D. Number: 099.1

JOB ADDRESS: _____ PERMIT #: _____

CONTACT PERSON: _____ PHONE: _____

FENCE PERMIT DETAILS

Fence Type:

- Vinyl Coated Chain Link
- PVC Semi-Private Only (Picket, Shadowbox, or Board-on-Board with One-Foot Lattice on Top)
- Wood Semi-Private Only (Picket, Shadowbox, or Board-on-Board with One-Foot Lattice on Top)
- Aluminum Rail Other _____

Additional Items Needed for Fence Permit, if applicable:

- [Landscape Affidavit](#)
- [Drainage District Approval Information](#)
- [Fence Affidavit for Easement Encroachments](#)
- Other _____

COMMERCIAL TREE REMOVAL PERMIT DETAILS

Items Needed for Commercial Tree Removal:

- Two (2) Tree Surveys (Show trees to be removed)
- Two (2) Landscape plans (Show tree mitigation)

LOT COVERAGE CALCULATION WORKSHEET

Required for all projects adding square footage to the existing footprint. (i.e., new/expanding driveways, patios/decks, pools, screen enclosures, additions, etc.)

ROOF PERMIT DETAILS

Building Type:

- Duplex (Continuous Roof)
- Duplex (Semi-attached)
- Single-Family
- Multi-Family
- Commercial
- Industrial

SIGN PERMIT DETAILS

Sign Type:

- Wall Sign(s)
 - Standard
 - Designer (See Section 1802 of LDC)
(Pre-approval required)
- Monument Sign(s)
- Directional Sign(s)

Roof Type/Materials:

- Cement/Clay Tile (Flat)
- Cement/Clay ("S" or Barrel)
- Split Cedar Shake
- Slate
- Other _____

Sign Information:

- Verbiage _____
- Sq. Footage _____
- Dimensions _____
- Direction Sign Faces _____
- Illuminated Yes No

Product Information:

- Manufacturer (Eagle, Entegra, Boral, Etc.) _____
- Style/Profile _____
- Color _____
- (PLEASE SEE [CITY'S ROOF COLOR LIST](#) FOR APPROVED COLORS)

Additional Items:

- Site Plan/Location Map Showing Sign Location
- Design of Sign, Scaled, on Building Elevation
- Dimensions of Sign Band Area
- Colors, Materials, Lighting Details
- Approval Letter from Property Owner to Install Sign
- Copy of Business Tax Receipt or Application