



Hover form fields for instructions.

## Minor Revision DRC Checklist

**\*\*A digital copy must be included\*\***

Project name \_\_\_\_\_ Project address \_\_\_\_\_

- DRC application attached, signed, and notarized (only one original application is required)
- Check made payable to the City of Coral Springs or pay online at [etrakit.coralsprings.gov](http://etrakit.coralsprings.gov)
- Full descriptive narrative that details entire scope of work
- Submit one (1) digital (PDF) copy and four (4) 24"x36" hard copies of the items listed

below. Note:

- All sheets are required to be signed and sealed, and, if a hard copy, with each set stapled and folded.
- Site plans shall be dimensioned at 1":20'. If the site is too large to place a 1":20' site plan on one sheet, provide a master site plan at 1":40' and match sheets at a scale of 1":20'.
- A master site plan is required for all phased developments.
- Please see the Guide to Site Plan Submittal Requirements for detailed information on package contents.

PDF digital copies of all submittal documents must be provided.

- Cover sheet with location map
- ALTA survey
- Site plan
- Building elevations
- Floor plans
- Security plans
- Certified lighting plans
- Separate landscape plans
- Engineering plans
- Signed and sealed drainage calculations
- Paint approval (if applicable)

Fee: \$721.42

### Staff Only

Date stamp plans and application at submission

DRC case # \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_